



October 23, 2015

**SUBJECT:** Town of Sharon, Massachusetts  
Proposals for HAZMAT Consulting Services  
Sharon Public Library  
DTI #21502

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As Owner's Project Manager for, and on behalf of the Sharon Public Library, we are requesting proposals for services related to identification and quantification of hazardous materials at the existing Sharon Library Building. The building is located at 11 North Main Street, Sharon, MA 02067

I have attached a brief description of the building and its history. This is for your information. We are not aware of any previous HAZMAT surveys for this building. The following materials shall be assessed, inventoried and located under the subject project:

1. Asbestos-containing materials (ACM):  
All suspect asbestos containing materials shall be identified and quantified and an appropriate number of clearance samples shall be analyzed. Each proposal shall include the cost for analyzing up to 30 samples for asbestos content by Polarized Light Microscopy (PLM) using the Point Count Method (if needed). A unit price per sample shall also be provided for any additional samples that may be required; however, prior approval shall be required prior to analysis of any additional samples.
2. Electric fixtures containing florescent tubes.
3. PCB containing equipment such as capacitors and transformers.
4. PCB containing and non PCB containing ballasts.
5. Suspect PCB containing building materials.
6. Any leaking ballasts.
7. Lead paint screening of all painted surfaces using X-Ray fluorescence analysis.
8. Mercury containing equipment or materials.
9. All hazardous materials present in the building.
10. Oil handling systems, equipment and tanks, including any contamination that may be observed.

Please Note - No PCB analysis shall be conducted at this time. A unit price for sample collection and analysis using EPA Method 3540 Soxhlet Extraction followed by EPA Method 8082 for analysis shall be provided with each proposal.

A Summary Report shall be prepared including assessment results, sample locations and results, estimated quantities of materials, identified and cost estimates for the recommended actions, with alternate options as may be appropriate.

Please provide a proposal to perform a complete building survey for the purposes of identifying the location and quantities of the materials mentioned above (as well as any other hazardous materials that may be present). Your proposal should include a brief description of your firm (including the names, licenses held and qualifications of the individuals to be assigned to the project), three references for similar work performed in the past year, how your firm will approach the work, the end work product, and your fee. The fee proposal should include a lump sum price for the scope of work described above, as well as full and half day monitoring costs for future abatement activities, bulk sample clearance fees and other expected miscellaneous

Sharon Public Library  
Proposals for HAZMAT Consulting Services  
October 23, 2015  
Page 2 of 3

expenses. Proposals are required to be submitted to my office by not later than 3:00PM on November 20, 2015. The proposals should be addressed to:

Sharon Public Library  
c/o Design Technique, Inc.  
44 Merrimac Street  
Newburyport, MA 01950

Emailed proposals will not be accepted.

A pre-proposal walk through is scheduled for November 5, 2015 at 8:30AM. Attendance is suggested but not required. Thank you for your interest in this project. Please call me if you have any questions.

Sincerely yours,

**DESIGN TECHNIQUE, INC.**

John Sayre-Scibona  
*President*

**Project Description**

The Town of Sharon is located in Southeastern Massachusetts in Norfolk County. It is in Eastern Massachusetts, bordered by Norwood on the north, Canton on the northeast, Stoughton on the east, Easton on the southeast, Mansfield on the south, Foxborough on the west, and Walpole on the west and northwest. Sharon is 9 miles west of Brockton, 19 miles south of Boston, and 208 miles from New York City. Sharon is a growing town of approximately 17,612 people. An active network of civic organizations, shared appreciation of the diversity of its population and a cherished history make Sharon a vibrant community.

The Sharon Public Library, a 1914 Carnegie library, has received two additions, one in 1960 and the other in 1979, neither of which has adequately served the needs of the library's users, collections and staff. Sharon is the type of library that serves a highly educated community that would rely on and utilize an expanded library with more available resources. Education is a top priority for this community. The library resides in the historic district and the Carnegie part of the library is registered in the state and federal historical registers.

Recent updates to the facility have included new energy efficient windows, updated bathrooms and repairs to the skylights and roof. Repairs to the front doorway and Palladian windows in the historical Carnegie library have recently been completed or are in progress. The library exterior is constructed of brick. The interior of the Carnegie portion of the library has all been remodeled over time. The library has a very small footprint with 10 feet between the south side of the building and adjacent private property. There is approximately 30 foot frontage to North Main Street, which is also the site of the septic tank. Along High Street (to the North) there is approximately a 15 foot frontage.

Potential list of applicants:

- EFI – Ten New England Business Center, Suite 105, Andover, MA 01810; Attn: Keith W. Pokorny - 800-659-1202
- ATC Environmental - 40 Strafello Drive Unit G, Avon, Massachusetts 02322 508.588.0886
- Enviro-safe Engineering - PO Box 440424, Somerville, MA, 02144; Attn: Patti Riley: 617 623-6678
- TRC Solutions - 300 Wildwood Ave, Woburn, MA, 01801; Attn: Glenn Potter: 781-933-2555 ext: 127
- Smith & Wessel – 664 Buckley Highway, Union, CT, 06076; Attn: Glen Nelson: 860 684-6620
- RI Analytical, 41 Illinois Avenue, Warwick, RI 02888; Attn: Ethan Platt 401 737-8500
- Universal Environmental Consultants, 12 Brewster Rd, Framingham, MA 01702; Attn: Ammar Dieb: 508 628-5486