

Effective Date: 2-12-2025

Hotspot Lending Policy and Agreement

Hotspots

- Hotspots allow you to share your Internet carrier service with other devices so they can access the Internet. Devices can connect to your Mobile Hotspot using Wi-Fi. The hotspots have unlimited data and can support multiple devices at one time. The cost of the connection is made available through your local library.

Eligibility to Borrow Hotspot Devices

- Borrowers must be age 18 or older with a Library card in good standing (not blocked due to fines or lost materials).
- Available on a first-come, first-served, basis and cannot be reserved or renewed.
- Borrowers must present a driver's license or other official government-issued ID.
- Hotspot checkout is limited to one per household.
- The lending period is two (2) weeks.
- Hotspots are available for checkout at the main circulation desk.
- Hotspots may not work in all locations and they might not be charged upon checkout.

Responsibility

- The Library is not responsible for any liability, damages, or expenses resulting from the use or misuse of the device, connection of the device to other electronic devices, or data loss resulting from the use of the device.
- Once a hotspot is checked out to a patron, it becomes the responsibility of that patron.
- Any changes in the condition or content of the device while in the patron's care will be the patron's responsibility. The patron is responsible for damage, loss, or theft. Patrons should have a basic working knowledge of the device before checkout. If any technical problems are encountered, patrons should return the device immediately.
- One day after the due date, the device will be remotely disabled, making it unusable.
- Devices must be returned during Library hours of operation. Devices may not be returned to another library. Devices must be returned to the circulation desk. The hotspot will be examined to ensure it has not been tampered with. If damage to

the device is discovered by Library staff, these costs will be added to the patron's account.

Late and Overdue Hotspots

- Hotspots must be returned on time.
- Overdue hotspots will be turned off remotely and the borrower will be charged a \$1 late fee per day, capped at \$10. After 10 days, the hotspot will be marked lost and the borrower will be charged its full replacement cost of \$110. The borrower's card will be blocked until the hotspot is returned. Once returned, the replacement cost of \$110 will be forgiven, but the borrower will be responsible for any late fees.
- For damaged hotspots or parts, the borrower will be charged the full replacement cost.
- The borrower is responsible for the hotspot if they allow someone else to use it.
- The borrower will be responsible for the full replacement cost for a lost, stolen, damaged, or otherwise not returned hotspot.

Disclaimer

The Sharon Public Library is not responsible for the following:

- The actions of the borrower while using the hotspot.
- Information accessed by the borrower using the hotspot.
- Viruses/malware.
- Damage to computers and/or other electronic devices.
- Damage or loss of content to files.

Name: _____

Today's Date: _____

Hotspot Due Date: _____

Library Card Number: _____

Phone Number: _____

I have read and agree with the hotspot lending user policy and agreement. I understand that if I do not return the hotspot on time, the hotspot will be deactivated. I will incur late fees and may be charged \$110 for a lost hotspot, and my Library card will be blocked from checking out other materials until the hotspot is returned or the fees are paid. I understand that I will be called at the phone number listed above if a hotspot is late or not returned.

Signature _____