

**Effective Date: February 12, 2025**

## Loan Periods/Renewals and Fine Policy

Item Type	Loan Period
New Books – Fiction Nonfiction	14-day loan with 1 renewal 21-day loan with 1 renewal
Books, Magazines, DVDs, Audiobooks & Music CDs	21-day loan with 1 renewal
New DVDs	7-day loan with 1 renewal
Library of Things (e.g. Hotspots, Chromebooks, Sewing Machines, Board Games, Instruments, etc.)	14-day loan with 1 renewal; must be returned to the Circulation Desk. May NOT be returned in the outside book drop. Doing so may incur charges for lost, stolen, or damaged materials.
Mobile Hotspots	14-day loan with NO renewals.
Summer Reading List books	14-day loan with no renewals

**Renewals** are automatic if available and vary by item.

**Fines:** The Sharon Public Library does not charge overdue fines for most materials that are not returned on time. Patrons who have items that are more than 7 days overdue will receive the first Overdue Notice. A 2nd Overdue Notice is sent when the item is 14 days overdue and a Final Reminder Notice is sent when the item is 30 days overdue. If an item is 45 days overdue that item will automatically be set to “LOST” by the library network and a bill for the replacement cost will be issued to the patron. ***Fine free does not mean the item is free for you to keep.***

Patrons may request overdue notifications by email when they register for a library card. Patrons who do not request overdue notifications by email at registration will, by default, receive notifications and bills by regular mail.

The following materials **are not fine-free**.

- Lucky Duck items will accrue fines at \$.50 per day.
- Library of Things items may accrue fines at \$1.00 per day depending on the item.
- Overdue museum passes will accrue fines of \$1.00 per day.
- All fines will be capped at \$10.00

**Items borrowed from other libraries, including items ordered through Commonwealth Catalog and Interlibrary Loan are subject to the fine policy of the OWNING library and NOT the fine policy for the Sharon Public Library. Please see our [Replacement Cost Policy](#) for lost or damaged materials.**