

Effective Date: July 28, 2021

Replacement Cost Policy

Patrons are responsible for all library materials checked out on their library card number. If an item (excluding magazines) is lost, the patron will be required to pay the original cost of the item including the case or supplementary material as determined by the library. For lost magazines, the cover price of the magazine will be charged.

If the library determines that an item is damaged beyond repair, the patron will be charged a lost item charge.

With prior approval from the library, the borrower may elect to provide the library with a replacement copy of any lost or damaged materials (except for magazines). The replacement copy must be new and equivalent to what the library itself would purchase as a replacement. **The patron must contact the library before purchasing a replacement item to ensure that the purchase will be acceptable.**

Patrons must contact libraries from which items may have been borrowed and have become lost or damaged and abide by the policies of the loaning library.